



**Policy:** 4321  
**Chapter:** Case Management  
**Rule:** Multidisciplinary  
Treatment Team

**Effective:** 05/01/06  
**Replaces:** 4321  
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A.R.S.	A.C.A	A.A.C
§§41-2804		

The Arizona Department of Juvenile Corrections (ADJC) shall establish a multidisciplinary team (MDT) process, which includes family involvement, at each secure care facility to coordinate, develop, plan and evaluate the progress of each juvenile in its care.

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Michael D. Branham, Director

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**Definitions:**

1. Criminogenic and Protective Factor Assessment (CAPFA) - a tool used in the comprehensive screening and assessment process that consists of twelve domains (Risk to Re-Offend, Behavioral Health, School, Employment, Family, Alcohol and Drugs, Aggression, and Sexual Offending) designed to assist in the identification of factors correlated with future criminal behavior.
2. Case Plan – the case plan is a written and electronic record of a juvenile's need, treatment progress, and transition into the community until discharge from the ADJC system.
3. Multidisciplinary Team (MDT) – includes representatives from all ADJC disciplines, both secure-care and community, who coordinate, develop and evaluate the case of each juvenile

and their family while s/he is in custody, transferred, and discharged. Facility safety, security, staff development, and unit life issues are also addressed in this process.

4. Child and Family Team (CFT) - consistent with the Arizona Department of Health Services practice improvement protocol, the CFT is a group of individuals, including, at a minimum, the child and his/her family, any foster parents, a behavioral health representative, and any individuals important in the child's life and who are identified and invited to participate by the child and family.
5. Staffing - a process that includes representatives from all ADJC disciplines, family, outside provider and guest who meet on behalf of a juvenile to review relevant information pertaining to his/her behavioral, emotional, and programmatic needs and assists with determining the appropriate level of care.
6. Qualified Mental Health Professional (QMHP) –
  - a. a Psychiatrist, Psychologist, Mental Health Team Coordinator, Psychology Associate, Family Services staff, community provider, or any direct care staff as designated by the Psychologist who holds any of the following educational degrees:
    - i. Board-certified or board-eligible/licensed Psychiatrist;
    - ii. Board-certified or board-eligible/licensed Psychologist;
    - iii. Licensed or license eligible Masters level or above in psychology and/or counseling;
    - iv. Licensed or license eligible Masters level or above in social work.
  - b. And, in addition, per the Psychologist, demonstrates education and experience in the following competencies:
    - i. Identifying precipitating events;
    - ii. Gathering histories of mental and physical disabilities, alcohol and drug use, past mental health services, and criminal justice contacts;
    - iii. Assessing family, social, and work relationships;
    - iv. Conducting a mental status examination;
    - v. Writing and supervising a treatment plan; and
    - vi. Providing individual, family, and/or group therapy within the scope of their training.